To whom it may concern,

I recently completed a Bachelor’s of Applied Science in Coast and Ocean Sciences at the University of Trinidad and Tobago. My hope is to contribute to the development of our nation’s coast and marine environment. I am also the Vice President of the Quays Foundation a non for profit organization known recently for its Don’t Shoot Me #Innocent campaign in the community of Maloney. I also functioned as a Project Officer at the Esimaje Foundation another non for profit organize who seeks to empower men. In my tenure I managed the ‘No Man Left Behind’ show which served as the launch of their Cradle to Career program and their 10-year anniversary celebrations

These activities avoided me the opportunity to develop the following attributes:

• Creating and keeping deadlines

• Coordinating executing events

• Project Management

• Managing Appointments

• Office Maintenance

• Stock inventory

• Team Work and Team Leadership

My time spent being engaged in these activities have also taught me the importance of hard work and perseverance.

I am seeking employment at your reputable organization and if success I intend to use the skills and knowledge I have obtain to the further development of your organization. I hope also to gain additional work experience and skills.

I look forward to meeting with you to discuss employment possibilities.

I can be contacted at: 646-0472 /339-0689/terisa1993@live.com at your convenience.

Thank you for your consideration.

Yours truly,

Terisa Reid

Enclosed my curriculum vita

Terisa Olufumi Reid

Building 2 Apartment 2-2 West, Maloney Gardens, Dabadie, Arima

1868-3390689 □ terisa1993@live.com

**Education**

**B.A.S.c Coast and Ocean Sciences** 2017

University of Trinidad and Tobago Chaguaramas, Trinidad, WI

*Thesis: A preliminary Socioeconomic Profile of Fishermen in Trinidad*

*Supervisor: Dr Arthur Potts*

**South East P.O.S Secondary School** 2013

Port of Spain, Trinidad WI

Education: Advance Proficiency CAPE Passes in-

• Caribbean Studies

• Communication studies

• Biology

• Chemistry

• Physics

General Proficiency CSEC Passes in-

• Chemistry

• Biology

• Physics

• Human and Social Biology

• Social Studies

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• Geography

• Information Technology

• English

**Certificate**

**Advanced Open Water Diver** 2017

Professional Association of Diving Instructors Frontiers Divers, Tobago, WI

*Instructor: Alvin Douglas*

**Open Water Diver** 2017

Professional Association of Diving Instructors Frontiers Divers, Tobago, WI

*Instructor: Alvin Douglas*

**Telemarketing** 2013

Green Dot Limited 27 Cripani Bolaven, Trinidad, WI

Terisa Olufumi Reid

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**Work Experiences**

Project Officer May- September 2016

The Esimaje Foundation West Moorings, Trinidad, WI

Human Social Biology Teacher January-July 2015

Adult Continuation Class Program St Augustine, Trinidad, WI

St Augustine Secondary School

Customer service representative May 2012-June 2013

At Prestige Holdings LTD Oropune, Trinidad, WI

(kfc Oropune)

Sale representative October 2013- January 2014

Green Dot Limited Cripani Bolaven, Trinidad, WI

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**Volunteer Experience**

Vice- President 2016-Current

The Quays Foundation Maloney Gardens, Trinidad,WI

Branch Manager (My Mic) 2014- 2015

The Quays Foundation Maloney Gardens ,Trinidad,WI

Communication Officer 2011-2016

Fadam District (S.DA)

Events Coordinator 2015-2016

Maloney Youth Council Maloney Gardens ,Trinidad,WI

Public Relations Relation 2015 -2016

Marine Manatas UTT Chaguarams, Trinidad, WI

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**Membership**

* The Quays Foundation
* The Maloney Youth Council
* The Dabadie Youth Chorale
* The Marine Mantas

**Hobbies**

* Snorking
* Scuba Diving
* Theatre Arts
* Music (vocals)
* Hiking
* Swimming

**References**

Mr Derron Sandy

Founder and President of the Quays Foundation,

2627 Hermit Avenue, Maloney Gardens, Dábadie, Arima ,

Republic of Trinidad and Tobago, West Indies.

Cell: 1868-719-8769

Email: [derron1515@hotmail.com/](mailto:derron1515@hotmail.com/) [quaysfoundation@gmail.com](mailto:quaysfoundation@gmail.com)

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Dr Arthur Pott

Associate Professor and Programme Leader,

Marine Sciences, Chaguaramas Campus, Phase III,

University of Trinidad and Tobago (UTT),

2nd Avenue North, Western Main Road, Chaguaramas,

Republic of Trinidad and Tobago, West Indies.

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